

SOP 3

Role and Responsibilities of the President-Elect

1. Overall purpose

The overall purpose of the President-Elect is to deputise for the President, assisting his/her leadership of the Board of Directors, ensuring that it fulfils its responsibilities for the governance of IDF.

2. Key Responsibilities

The key responsibilities of the Preseident-Elect, in addition to what follows from the Articles of Association are:

- 2.1 To support the President to carry out his/her role of the President (as set out in SOP 2);
- 2.2 To draft with the Director(s) of IDF the strategic planning documents for consideration by the Board of Directors, ratification by the General Assembly and implementation during his/her presidency;
- 2.3 To carry out any other task delegated to him/her by the President and the Board of Directors.

3. Skills and qualifications

3.1. In addition to the eligibility criteria needed by all Board Directors, the President-Elect should possess the same skills/attributes as the President (SOP 2).

3.2. Candidates for the position of President-Elect should meet at least one of the following criteria:

- Has served at least one term on the IDF Board, either as an IDF Vice-President or a Regional Chair.
- Can demonstrate experience in a senior role (Board-level such as President or Vice President, for example) at an international NGO or similar, active in the field of health, preferably NCDs.

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